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Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

GRADE 12

MARKING GUIDELINES

CENTRE NUMBER								FINAL MARK	
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[illegible]

QUESTION	1	2	3	4	5	6	7	TOTAL
POSSIBLE MARK	29	21	27	23	40	20	20	180
MARKER								
SM								
CM								
IM/EM								

Please turn over

EXAMINATION
NUMBER

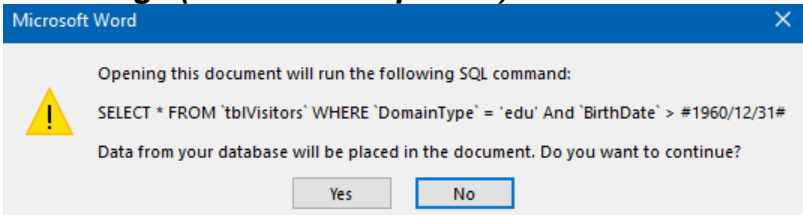
Query: qry5_3					
5.3	<ul style="list-style-type: none"> Total row switched on ✓ Pyramid: COUNT ✓ Site criteria: "Giza" ✓ 	1		3	
		1			
		1			
Query: qry5_4					
5.4	<ul style="list-style-type: none"> Surname field moved to before Name field ✓ Criteria in BirthDate field: < #1960/01/01# ✓ OR <=#1959/12/31# OR YEAR([BirthDate])<1960 OR YEAR([BirthDate])<=1959 OR LEFT([BirthDate],4)<=1959 Criteria in DomainType field: ".org" ✓ OR ✓ ".edu" ✓ (Accept "*org" OR "*edu") Calculated field: <ul style="list-style-type: none"> Payable:[VisitorsCost] - ([VisitorsCost] * 0.15) Payable:[VisitorsCost] - ([VisitorsCost] * 15/100) Payable:[VisitorsCost] * 0.85 Calculated field name: Payable: ✓ Correct field: VisitorsCost ✓ 15% calculated ✓ (*15/100 OR *0.15) Subtracted from VisitorsCost ✓ (*0.85 OR -[VisitorsCost]) (Accept 0.85 OR 85/100 for last two marks) <p>(Expected number of records: 37)</p>	1		9	
		1			
		3			
		1			
		1			
		1			
		1			
Report: rpt5_5					
5.5	<ul style="list-style-type: none"> Report saved as rpt5_5 ✓ based on tblVisitors Pyramid, Name, Surname, VisitorsCost fields display ✓ Grouping on Pyramid ✓ Function in Pyramid footer ✓ =MAX ✓ ([VisitorsCost]) ✓ 'Maximum Amount' label added for the function ✓ Border appears around 'Maximum Amount' textbox and appears as currency ✓ (Mark from Print Preview) 	1		8	
		1			
		1			
		1			
		2			
		1			
		1			
Total for QUESTION 5				[40]	

EXAMINATION NUMBER															
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QUESTION 7 File names: 7Years, 7Invitation, 7Mail, 7InvitationMerged**Total Q7: 20**

No.	Criteria	Maximum Mark			Candidate Mark
7Years					
Data worksheet					
7.1.1	Transpose <ul style="list-style-type: none">Correct data appears in Data worksheet ✓Column A is right aligned ✓	1 1	<div></div> <div></div>	2	
Chart worksheet					
7.1.2	Chart <ul style="list-style-type: none">Only the data series 2017 to 2019 is displayed ✓Data labels added ✓Vertical axis major units changed to 0.2 ✓	1 1 1	<div></div> <div></div> <div></div>	3	
7.1.3	Chart saved as image (7Chart.jpg) <ul style="list-style-type: none">Chart saved as a file ✓Saved as 7Chart.jpg ✓	1 1	<div></div> <div></div>	2	
Visitors worksheet					
7.1.4	Cell J3: =COUNTIF(AmountSpent,">14000") <ul style="list-style-type: none">COUNTIF function ✓Named Range: AmountSpent ✓ (OR cell F2:F194)Criteria: ">14000" ✓	1 1 1	<div></div> <div></div> <div></div>	3	
7.1.5	Data validation: Column E <ul style="list-style-type: none">In Validation List<ul style="list-style-type: none">Option 'ord' changed to 'org' ✓OR<ul style="list-style-type: none">'org' added to listOption 'gov' added to list ✓Validation Rule Source changed to include amendments in validation list for column E ✓ (OR \$M\$4:\$M\$9 OR \$M\$4:\$M\$10 OR 'org' added)	1 1 1	<div></div> <div></div> <div></div>	3	

EXAMINATION
NUMBER**7Invitation/7InvitationMerged**

7.2.1	Mail Merge (14 records expected)  <ul style="list-style-type: none"> • 7Invitation linked to data source 7Mail ✓ • Data source: <i>DomainType</i> criteria = edu ✓ • Data source: <i>BirthDate</i> criteria >=1961/01/01 ✓ OR >1960/12/31 • <<Name>> replaced with field <i>Name</i> ✓ • Any date and time field inserted in the footer ✓ to automatically update ✓ 	1 1 1 1 1 1		6	
7.2.2	Merged Document <ul style="list-style-type: none"> • Merged document saved as 7InvitationMerge ✓ 	1		1	
	Total for QUESTION 7			[20]	
	TOTAL			180	