

CITY HALL

Technical Specification Sheet



City Hall is an end-on multipurpose performance space, used ideally for dance and large performance troupes. The venue is blacked out and has a full black traverse and three sets of soft cloth legs for wings. The stage is made from 6mm plywood laid on the existing floor, surrounded by a box truss. Rear projection is possible in the venue; however you will need to provide your own BP Screen and Data Projector. Ample storage space can be found backstage, and a crossover is possible behind the stage. City Hall has a balcony that is used as a technical control position. A dressing room and toilets are available backstage.

STAGING

Stage Depth: 8m

Stage Width: 12m

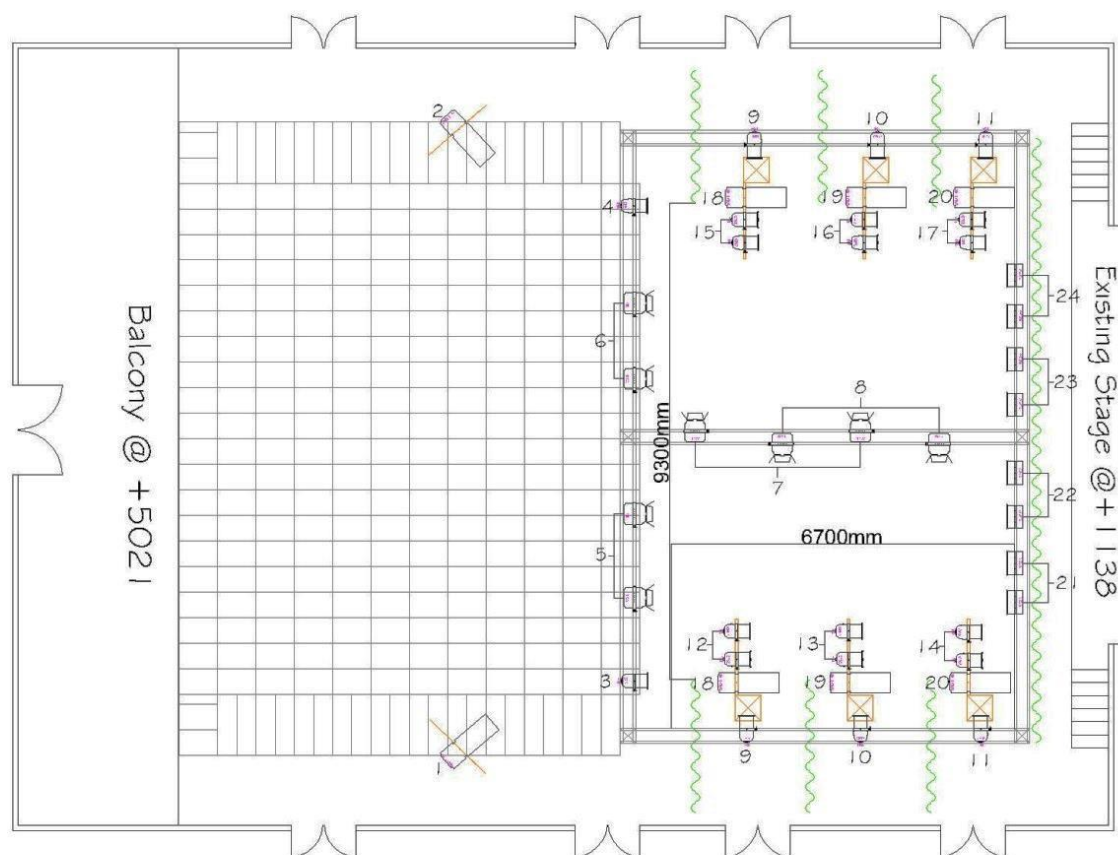
Height: 6.95m (from stage floor to trussing)

Setting Height: 6m

Floor: Black Plywood Flooring

Seating Capacity: 240 scaffold raked seating with bucket seats

Loading Door: 1.6m x 1.7m (A double door fire escape)



FLYING AND RIGGING

It is possible to fly scenic pieces or backcloths from the lighting truss. However there are weight restrictions, please consult the technical office to find out what is possible.

LIGHTING

The venue has a dance rig, with FOH, side and backlight.

Lighting Control: 24 Way, 2-Way Preset
Dimmers: 24 x 2kw Dimmers
Lighting Units: 8 x 1kw Fresnels
20 x 1kw Parcans
8 x 500w Floods
2 x House Lights with Dimmer
Power: 150A 3-phase

This is a generic equipment list and may be substituted to better suit the productions in the venue. The National Arts Festival does not provide companies with lighting gel, smoke machines, data projectors, screens, etc. If you require any assistance with sourcing any of the latter equipment please consult the Technical Office. Any practical electrical equipment you intend to use should be SABS approved and electrically safe and the National Arts Festival reserves the right to refuse usage of equipment which fails a visual and electrical insulation test.

SOUND

Sound Desk: Ramsa WR 32N 8 channel mixer
Speakers: 4 x WS A200 FOH Speakers on Stands and 1 x WP 9110 Power Amplifier
Playback: 1 auto cue CD player

All inputs are quarter inch Mono, Mic, Instrument or Line. For any recording or stereo output, RCA must be used. The equipment supplied is strictly used for incidental and recorded music. The equipment is not suitable for a band. If you wish to use an alternative sound source (e.g. iPod, laptop, etc.) you will be responsible for providing any extra cabling needed to connect to the Sound Desk. If you aim to bring extra equipment or need assistance sourcing extra equipment please let the Technical Office know when filling in the Technical Questionnaire.

TECHNICAL STAFF

The venue has two technicians and a stage hand to assist you with your set-up and strike, and they are available to operate lighting and sound cues for your performances. The stage management of each performance is the presenting company's responsibility. If you wish the venue technicians to operate either lighting or sound for your show, please provide a legible and clear cue sheet when you arrive for your technical rehearsal, and allow for sufficient time to do a technical run through with the operators.

GENERAL INFORMATION

Please fill out the technical questionnaire and return it to the Technical Office as soon as possible. If this information changes once you are in rehearsals please advise the Technical Office. We want to assist you as much as possible to make the technical aspect of your show run as smoothly as possible and the more information we have the easier this will be.

Each company is assigned a technical rehearsal slot of 2 hours prior to their first performance. This time should be used to load your set and props into the venue and to assemble your set, focus lighting specials, plot lighting and sound cues and to do a full technical rehearsal of your show. Please use this time wisely; arrive prepared and on time for your get-in/technical rehearsal. The rehearsal schedules are extremely tight and you will not be allowed to overrun your allotted time as this will affect other company's rehearsals and/or performances. If you can't attend the rehearsal slot that the Fringe Office has given you, please contact the office to arrange an alternative slot.

Please note that it is your responsibility to remove your set and props after your last performance. Arrange a convenient time to do this with the venue technicians.

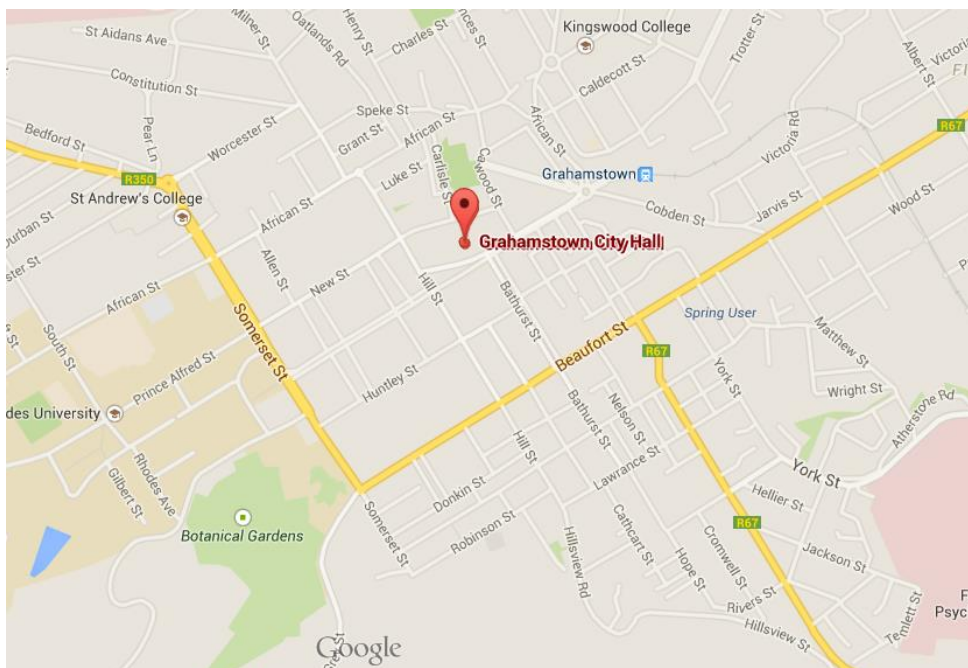
- **Please take note that due to the nature of the Festival Venues, no floor or wall fixings are permitted in any of the venues.** If this poses a problem for your set please contact the technical office to discuss an alternative solution.
- **Smoking is not permitted in any festival venue. If your production requires an actor to smoke during the performance you will be required to complete a special effects form and follow a regulatory safety procedure.**
- **Be vigilant in safe-keeping your personal belongings.** The National Arts Festival can take no responsibility for loss or damage to equipment, instruments, props, costumes or any other items in Festival Venues.

FRONT OF HOUSE

Tickets will be sold at the door 30 minutes prior to the advertised starting time. The audience will be allowed into the venue 10 minutes prior to curtain-up. Please ensure that your cast and crew arrive by the half hour call (at the latest 35 minutes before the performance) and are ready to start the performance at the advertised start time. **Performances that go up late may incur a penalty.**

LOCATION

City Hall is located on the Town Square, opposite the Cathedral.



View from the stage and back of venue



If you have any special requirements or need assistance with any aspect of your production please contact the technical office in good time.

The Technical Office

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